

No. _____
 Series _____

National Copy

GIRL SCOUTS OF THE PHILIPPINES
 NATIONAL HEADQUARTERS
 901 Padre Faura St. Ermita, Manila

TREFOIL GUILD REGISTRATION FORM

_____ Region
 _____ Council

Trefoil Guild Name: _____

Trefoil Guild Number: _____

Trefoil Guild Address : _____

Tel. No.: _____

email address _____

Registration Status : Re-reg New

Position	Name (Last Name, First Name, MI)	BIRTHDATE (MM/DD/YY)	REG. STATUS		Beneficiary
			Re-reg.	New	
Chairman					
Secretary					
Treasurer					
Members					

Submitted by : _____
 _____ TG Chairman _____ Date

Processed by: _____
 _____ Registration Processor _____ Date

COUNCIL ACTION REMITTANCE

Members : ____ Re-reg. ____ New P _____
 Program Dev't Fund P _____
 Contribution to the Mutual Assistance Fund ... P _____
 Total Remittance P _____

Approved by: _____
 _____ Council Executive _____ Date

T.G. Group Fee (To be retained by Council) ... P 200.00
 Paid under O.R. No. _____ Date _____
 DCCR No. _____ Date of Deposit _____
 Branch Code _____

No. of Cards Issued : From _____ to _____
 ID Card Series Year : _____

GUIDELINES FOR FILLING UP THE GSP TREFOIL GUILD REGISTRATION FORM

The GSP Trefoil Guild Registration Form is filled out in four copies by the trefoil Guild Chairman/Secretary and are submitted to the Council / Region / National Headquarters.

1. The Registration Forms are to be processed by the Registration Processor as soon as all necessary information are filled up by the GSP Trefoil Guild Chairman/Secretary.
2. **THIS IS AN ACCOUNTABLE FORM. LOSS OF THIS FORM WILL REQUIRE PAYMENT OF P 200.00**

INSTRUCTIONS

A. FILLING UP THE REGISTRATION FORM:

1. The Trefoil Guild Chairman must fill up all information called for in the registration form. She should refer to the following terms/guidelines when accomplishing the form:
 - a. Region – the region where the GSP Trefoil Guild is registered.
 - b. Council – the province/city where the GSP Trefoil Guild is registered.
 - c. GSP Trefoil Guild Name – the name of the Trefoil Guild registered.
 - d. Trefoil Guild Address – the place where the GSP Trefoil Guild is located.
 - e. Trefoil Guild Tel. number – the telephone number of the GSP Trefoil Guild
2. Type or print clearly the complete names, Last Name, First Name, M.I. (Middle Initial) of the members. Nicknames should not be listed.
3. Write the Birth date in the form MM-DD-YY: MM for Month, DD for Day, YY for Year consisting the two digits each. Example: July 2, 1975 is written as 07-02-75.
4. Indicate R if the member is re-registered and N if new.
5. The space for the ALLOCATION fees should be filled up by the Council / Region / National Office.

B. MEMBERSHIP FEE

1. Membership is annual.
2. Membership fee of P50.00 is individual and non-transferable.
3. A member serving in more than one Adult position (Troop/Co-Leader, Barangay Committee Member, District Committee and / or Council Board Member) pays the fee for the highest position held.

C. TREFOIL GUILD GROUP FEE:

1. Each GSP Trefoil Guild pays an annual fee of P200.00 to the Council / Region / National Headquarters

ALL CHECKS FOR REGISTRATION FEES SHOULD BE MADE PAYABLE TO THE GIRL SCOUTS OF THE PHILIPPINES.